

AGREEMENT

In exchange for below services, _____ (client)
agrees:

1. to provide all relevant information as requested
2. to read, sign and return the associated Consultancy Waiver
3. that all supplied information and documents are proprietary, may not be shared in any way with any third party and remains the intellectual property of Eric Philips | Icetrek
4. that provided images may not be shared in any way with any third party without written consent and remain the property of Eric Philips | Icetrek
5. that, where possible, all images should be credited to Eric Philips/icetrek.com
6. that permission to use images is revoked at consultation termination
7. that Eric Philips | Icetrek does not make any purchases or payments on behalf of the client
8. that, for Permit services, Environmental Impact Permit submission does not guarantee issuance of authorisation by Australian Antarctic Division or any other competent authority
9. to make full payment by bank transfer within 7-days of signing
10. that this agreement will be terminated after:
 - a. 2 years from signing for Pioneer and Expedition levels
 - b. 1 year from signing for Fundamentals and Permit levels

SIGNED

Client signature: _____

Client name: _____

Date:: _____

PLEASE ALSO INITIAL PAGE BELOW

POLAR EXPEDITION CONSULTATION SERVICES

SERVICES		LEVEL			
ITEM	NOTES	PIONEER	EXPED	FUNDAMENTALS	PERMIT
Introductory online meeting	30 minutes Zoom chat	✓	✓	✓	✓
Feasibility of your project	Is your project possible?	✓	✓	✓	✓
Email correspondence	As required	✓	✓	limited	limited
Ongoing online meetings	As required	✓	✓	limited	×
PECS compliance	PECS classification of your project	✓	✓	✓	×
Project sequencing	An events timeline to keep you on track	✓	✓	✓	×
Budgeting	Project costs and budgeting	✓	✓	✓	×
Kick starting	Short-term strategy for kick-starting your project	✓	✓	✓	×
Logistics provider compliance	Optimising your plan for acceptance by logistics providers	✓	✓	✓	×
Liaison with logistics providers	Negotiating with polar air and logistics providers	✓	✓	×	×
Antarctica authorisations	Advance Notification, Environmental Approval and Post-trip Reporting (for Antarctic projects with Australian team members)	✓	✓	×	✓
Team composition	Strengths and weaknesses in your team makeup	✓	✓	×	×
Skills and experience progression	Elevating your skills and experience to match your objectives	✓	✓	×	×
Food and diet	Calories, PFC breakdown, weights, allergies and intolerances	✓	✓	×	×
Communications	Satellite phones, trackers, PLB's, airtime providers	✓	✓	×	×
Online or private tracking and updates	Optimum tracking devices for your project	✓	✓	×	×
Power and solar requirements	Power banks, solar and wind chargers, cabling	✓	✓	×	×
Medical	Optimum medical kit for your team and project	✓	✓	×	×
Risk assessment and mitigation	Provision of risk matrix and risk likelihood ratings	✓	✓	×	×
Insurance	Recommended providers	✓	✓	×	×
Weather	Expected weather conditions and forecasting	✓	✓	×	×
Equipment	Optimising your equipment requirements	✓	✓	×	×
Weight minimisation	Minimising your sled weight and load	✓	✓	×	×
Fitness, health and training	Preparing for the physical and mental rigours of your project	✓	✓	×	×
Lists, forms, spreadsheets	Provision of relevant documents eg. equipment, food, medical etc	✓	✓	×	×
Route maps	Maps marked with route details - for website, proposals etc.	✓	✓	×	×
20% discount on select Icetrek equipment	Proven equipment for polar expeditions	✓	✓	×	×
Debrief	Post-project analysis	✓	✓	×	×
Imagery	Limited provision of images for pre-expedition promotions	✓	×	×	×
Emergency management	Management or co-management of any emergency event	✓	×	×	×
Research historical precedence	Which comparable expeditions went before you?	✓	×	×	×
Route planning	Maps and spreadsheets	✓	×	×	×
Guinness World Records submission	Communicate and submit record applications on your behalf	✓	×	×	×
Procurement	Not available	×	×	×	×
Fund-raising, marketing, PR	Not available	×	×	×	×
COST AUS		\$8000	\$6000	\$1000	\$1500
AUSTRALIAN CLIENTS		add 10% GST			
TERM		2 years	2 years	1 year	1 year
EXTENSION		\$500 per month		Renewal	